Proposed Amendments to Constitution & By-laws

October 23, 2016
Background

• Constitution & By-laws have not been updated in many years
  – Need to ensure consistency throughout & ensure all subsequent changes and policies have been properly reflected

• This proposal, if adopted, will result in a document that will more clearly and transparently lay out the purpose & objectives of CVBOA along with providing an “operating manual” to effectively run the CVBOA business
  – Will also provide the foundation for establishing CVBOA policies and allow for easy updating in the event amendments are ever needed
Basics

- **Constitution** – Basic principles and structure of a group

- **By-laws** – Rules that govern the organization; should be relatively concise and core to the effective operation of the group

- **Policies** – used for the “details”; updated and approved as needed

*It should be UNCOMMON for amendments to be made to the Constitution and By-laws*
Process

• **Today** – Communicate *proposed* changes to membership

• **By Tomorrow** – Current/existing (prior to changes) and *proposed* Constitution & By-laws to be posted on Central Hub

• **Prior to Next Meeting** – members to review as needed and are encouraged to call Jim Neal or any Executive Committee member with questions and/or concerns

• **Next Meeting** – members to vote on proposed changes to Constitution and By-laws; Approval requires 2/3 of voting eligible members present at the meeting
Overview of Changes

• Eliminated redundancy
• Removed outdated references
• Clarified awkward grammar
• Changed “shall” to “will”
• Updated previously approved but not yet incorporated changes
• Moved detailed operating information from Constitution into By-laws
• Removal of detail better suited for Policies (ex. Attendance, Dress Code)

Generally NO change to intent or purpose
Constitution & By-law Changes

• Removed Honorary Member references (obsolete)
• Kept language but removed all monetary figures such as fees, fines, and dues (to be handled through Policy)
• Changed minimum meeting requirement; still includes Presidential authority to increase as/if needed
• Lowered requirement for “quorum”
• Added language to explicitly cover responsibility and accountability of Executive Committee
  – 3.1) The Executive Committee will be responsible for ensuring proper stewardship of Association activities, including, but not limited to, procedural, management, and financial matters.
  – 3.2) The Executive Committee will be responsible for development, maintenance, and oversight of policies for the Association consistent with the Constitution and Bylaws. In doing so, the Executive Committee has fiduciary responsibility to act on an informed basis, in good faith, and in the honest belief that the action taken was in the best interest of the Association.

• Appeals are to be made to President and communicated in writing to the President and the Secretary
  – Previously communicated to Commissioner and Secretary

• Officials cannot officiate other high school associations unless permission granted by Executive Committee (was Commissioner)
Policies

• As part of this initiative for clarity and transparency, along with the Constitution & By-laws, the following approved Policies will be posted to the Central Hub

  – Fees & Fines

  – Dress Code

  – Attendance